

JOB DESCRIPTION

POST	QVV Data Collector
CONTRACT	Fixed term
REFERENCE NO	2309
REPORTS TO	QVV Coordinator
ROLE PURPOSE/SUMMARY	The main roles of QVV Data Collectors is to collect the data from former Upper Nile and Jonglei states of South Sudan required for (i) to verify the partner's data of health facility and health service functionality; (ii) to measure the Quality of Care (QoC) services provided by health facilities; and (iii) assess the client satisfaction from the services provided by health facility. The main purpose of quarterly verification visits is to monitor progress of the Contracted Service Delivery Organisation (CSDO) providing primary health care services to Upper Nile and Jonglei.
SCOPE/BACKGROUND	<p>From July 2013 to October 2018 LSTM Consulting, through its local subsidiary LATH South Sudan, has provided technical assistance and support to the M&E Division of the Ministry of Health of the Republic of South Sudan. This project was funded by the World Bank as part of the Rapid Results Health Project (RRHP), which was designed to provide primary health care services to the former states of Jonglei and Upper Nile.</p> <p>Recently LSTM has been awarded a contract for a period of 21 months starting from August 2019 from UNICEF South Sudan as (i) an independent third-party monitor to monitor progress of the delivery of the health services under the Provision of Essential Health Services Project (PHESP) in all counties of former Jonglei and Upper Nile states of South Sudan; and (ii) conduct a national level community health survey in 2020 by using LQAS approach.</p> <p>LOCATION: Jonglei and Upper Nile former states of South Sudan</p>

ROLE SPECIFIC RESPONSIBILITIES

	KEY RESPONSIBILITIES	KEY ACTIONS
1	Visit Health Facilities (HFs) of counties of former Upper Nile and Jonglei states in quarterly basis to collect data required to verify the partners' data and assess health service functionality.	<p>Participate in the collection of data through electronic device from sampled Health Facilities (County Hospitals and PHCCs) of former Upper Nile and Jonglei states (from both government and IO controlled areas) to verify the partners' data of HFs and health service functionality and upload the collected data into the server;</p> <p>Use random sampling principles during the survey as required;</p> <p>Verify and provide feedback on irregularities discovered during data cleaning; and</p> <p>Share the findings in the state and county at the end of the visit.</p>
2	Visit Health Facilities (HFs) of counties of former Upper Nile and Jonglei states in quarterly basis to	<p>Collect the data through electronic device from sampled HFs (County Hospitals, PHCCs and PHCUs) for former Upper Nile and Jonglei states (from both government and IO controlled areas) to measure the Quality of Care (QoC) of health services provided by HFs.</p> <p>Use random sampling principles as required.</p>

	collect data needed to verify the Quality of Care (QoC) provided by HFs.	Verify and provide feedback on irregularities discovered during data cleaning
		Share the findings in the state and county at the end of the visit.
3	Visit communities of former Upper Nile and Jonglei states to collect data required to assess client satisfaction for the health services given by HFs.	Visit sampled communities of former Upper Nile and Jonglei states (both government and IO controlled areas) to collect the data required to assess the client satisfaction for the services provided by health facility.

5	Other Roles	Attend the QVV training full time and participate in piloting /pre-testing of ODK software loaded with QVV tools;
		Properly use and maintain the mobile phones for data collection;
		Ensure safety of the mobile phones and accessories provided and timely report any associated incidents to the QVV Coordinator based in Juba;
		Share quarterly visit finding in the respective county and state review meetings;
		Work in closely with the county health departments, UNICEF staff stationed in respective county and state, QVV coordinator and other LSTM staff; and
		Any other duties asked by the line manager.

FURTHER RESPONSIBILITIES

	KEY RESPONSIBILITIES	KEY ACTIONS These set out how the Key Responsibilities will be achieved
1	General	
		Promote equality of opportunity and inclusive practice in all aspects of work undertaken
		Act in a manner that safeguards children and/or vulnerable adults as applicable to the role
		Any other duties commensurate with the grade and nature of the role

PERSON SPECIFICATION

POST	QVV Data Collector
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COMPETENCY CRITERIA	ESSENTIAL/ DESIRABLE	ASSESSMENT
Qualifications, Training & Knowledge		
QVV Data collector will be a holder of minimum Diploma in a health-related discipline (Clinical or Nursing) with a minimum of one-year experience.	Essential	Application/Interview
Should be able to speak any of the languages in the former States of Jonglei or Upper Nile	Essential	Application/Interview
Should have experience of having supervised health related surveys in South Sudan	Desirable	Application/Interview
Should be well versed with the health system of South Sudan – having worked in any of the states of the former Jonglei or Upper Nile States will be an added advantage	Essential	Application/Interview
Ability to work with limited supervision	Essential	Application/Interview
Well-developed communication skills and ability to liaise with Health Facility Staff (County Hospital, PHCC and PHCU)	Essential	Application/Interview
Initiative and self-motivation	Essential	Application/Interview/ Assessment
Sensitivity of variety of culture	Essential	Application/Interview
Experience		
Prior working experiences as a QVV Data Collectors	Desirable	Application/Interview
Skills & Behaviours		
Knowledge and behaviours that support equality, diversity and inclusive practice	Essential	Application/Interview
Knowledge and behaviours that support safeguarding as applicable to the role	Essential	Application/Interview
Circumstances		
Full time, 40 hours per week		
Monday-Friday, 8:00am to 5:00pm		